

# 國立陽明大學學生宿舍寢室訪視關懷要點

## National Yang-Ming University Key Points Governing Visiting Rooms and Caring about Boarders in Students' Dormitory

104 年 6 月 5 日學生事務會議通過

Passed on June 5, 2015 by Student Affairs Meeting

### 一、訪視目的：

#### I. Purposes:

1. 學生事務處住宿輔導組為能維護學生宿舍之建物品質以及即時檢查建物損壞情形，將於訪視期間巡視各寢室狀況，並且進行防潮、防濕、防壁癌等宣導。

To maintain the quality of Students' Dormitory and detect the damage of the buildings timely, the Student Housing Guidance Section, Office of Student Affairs will examine the conditions of each room of dormitory and advocate moisture proof, water proof, and efflorescence proof, etc.

2. 實地進行寢室訪視，關心住宿同學之日常生活有無其他問題(如宿舍其他修繕需求、與室友相處情形等)，期許住宿同學能感受到校方對住宿生活上的關懷。

The Section staff will visit each room to see if the boarders have any other problems in daily life (such as requirements for maintenance and how they get along with their roommates, etc.), in the hope that the boarders will feel cared about their dormitory life by the University.

3. 基於防火公共安全，於訪視期間進行用電安全宣導。

To keep fire prevention of public safety, during the visit, the Section will also advocate electricity-using safety.

### 二、訪視人員：

#### II. Visited by:

原則上由住宿輔導組同仁或宿舍管理員及學生宿舍幹部各一名同時進行宿舍訪視，住宿輔導組組長得視狀況而商請學生事務處其他同仁幫忙。

Basically, the staff of the Student Housing Guidance Section or the dormitory supervisor, and one cadre of the student dormitory will visit the dormitory rooms together. The Section Chief may ask other staffs of Office of Student Affairs for help depending on the actual conditions.

### 三、訪視原則：

### III. Principles

1. 訪視人員進入寢室前會先敲門並說明來意，並徵得學生同意後進入寢室。

The visiting staff will knock at the door, explain why they visit the room, and enter the room after agreed by the boarders.

2. 訪視人員僅以巡視及口頭詢問方式進行宿舍關懷。

The visiting staff will care about the boarders in the dormitories through looking around and oral questioning.

#### 四、訪視過程：

### IV. Procedure

1. 宿舍關懷訪視時間將於訪視前一星期，公告訪視訊息於住宿輔導組網頁及各舍之 Facebook 板，同時會以 E-mail 通知各舍民訪視時間。

The visiting information will be posted one week before the visit on the website of the Student Housing Guidance Section and each dormitory page on Facebook. The boarders will be informed of the specific visiting time via e-mail.

2. 訪視時段以住宿輔導組公告為主，每日最晚訪視時間以不超過晚上十點為原則。

The visiting period shall be based on the announcement by the Student Housing Guidance Section, basically no later than 10:00pm every day.

3. 每棟宿舍訪視原則為期一天，得視狀況有所調整。

Basically, the visit to each dormitory takes a day, adjustable depending on the actual conditions.

4. 每寢室預計訪視 2-5 分鐘。

The visit to each room is estimated to be 2-5 minutes.

5. 訪視內容：

Focuses for the visit:

- (1) 巡視寢室環境：訪視人員會先巡視各寢室狀況，檢查紗窗、牆壁及天花板是否有壁癌之前兆。

To examine the environment of the rooms: the visiting staff will look around the general conditions of each room, including the window screens and whether the walls and ceilings are likely to have efflorescence.

- (2) 關懷住宿同學之生活狀況：實地訪視並與舍民溝通交流，以了解宿舍生活環境之問題及其他修繕需求，如損壞椅子之更換、破損紗窗之修補等等。

To care about the boarders living conditions: To visit the rooms and

communicate with the boarders to see if they have any problems with the dormitory and other requirements for maintenance, such as broken chairs, broken window screens, etc.

- (3) 如在寢室內發現有安全堪慮的用品(如瓦斯罐、電磁爐、小冰箱等)，住宿輔導組將依宿舍管理辦法予以違規記點。

If any hazardous potentially item is discovered in the room (such as gas cans, induction cooker, mini fridge, etc.), the Student Housing Guidance Section will count penalty points for violation of Regulations for the Students' Dormitory.

6. 為鼓勵舍民積極參與宿舍公共事務，凡接受訪視之寢室，且其寢室、浴室若依下列四項指標維持良好環境者，該寢室可參與抽獎。

To encourage boarders to participate in public affairs in dormitories, if those accepting to be visited meet the following 4 indicators maintaining good dormitory environment, their rooms are eligible for lucky draw.

指標 1: 未在寢室、浴室內曬衣物。

指標 2: 寢室內走道動線順暢。

指標 3: 鞋子擺放整齊(未擺放寢室外走道)。

指標 4: 寢室、浴室地板整潔。

Indicator 1: Without drying clothes in the bedroom or in the bathroom.

Indicator 2: The passage in the room is clear.

Indicator 3: The shoes are neatly placed (without being put at the passage outside the room).

Indicator 4: The floors of the bedroom and the bathroom are clean.

五、本要點經宿舍管理委員會議通過後，送學生事務會議核備後公佈實施，修正時亦同。

- V. The key points and its amendment shall be submitted to the student affairs meeting for review and approval before announcement for implementation, after being adopted by the dormitory management committee meeting.